

DEPARTMENT OF SOCIAL SERVICES  
744 P Street, Sacramento, CA 95814  
916/323-3466



October 1, 1979

ALL COUNTY LETTER NO. 79-66 (CENTRALIZED DELIVERY SYSTEM)

TO: All County Welfare Directors  
All Family Support Division Chiefs

SUBJECT: POLICY REGARDING EDP ACTIVITY IN THE COUNTIES

Assembly Bill 8 (Green) signed by the Governor on July 24, 1979, directs the Department of Social Services to implement a Centralized Delivery System for public assistance programs in all counties by July 1, 1984. The Department has established an organization to complete the tasks mandated by AB 8 and to address the issues and problems resulting from the mandate.

One such issue concerns current and proposed EDP activities in the counties. The Department has considered this issue and developed the following policy which is intended to minimize the development of new EDP systems while allowing essential program needs to be met. This policy is effective immediately:

1. Activities to operate and maintain existing systems in the counties will continue to be subject to funding as prescribed under existing controls and procedures.
2. Development activities will be allowed only if the county or state can demonstrate a need which must be met before the Centralized Delivery System is scheduled to become operational. If allowed, development will have to conform to the following criteria --
  - a. The county shall make essential limited modifications to their existing system to keep it operating until the Central Delivery System becomes operational.
  - b. If the county cannot make the essential modifications, they should adopt an existing system or subsystem which will meet their essential needs and which will be compatible with the Central Delivery System. In situations where this type of development is allowed, the county shall adopt the existing system with a minimum of modifications to facilitate later conversion of counties with the same system to the Central Delivery System.

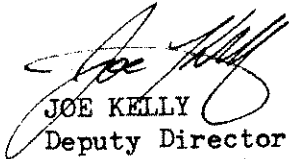
- c. If the county cannot do either a. or b., they may develop a cost beneficial system compatible with the Central Delivery System.
- d. If the county cannot do any of the above, they may develop other cost beneficial systems or subsystems to meet essential needs.

Requests for funding of development activities currently pending State or Federal approval will be reevaluated using the criteria described above. County EDP Bureau staff will contact the originators of such requests if additional information is required before a decision can be made. Bureau staff will advise originators of the status of their request within two weeks of the date of this letter.

New requests for funding of development activities should be made using the currently established process which requires a Statement of Problem as the initial step. The Statement of Problem should clearly describe why the county must undertake development activity before the Central Delivery System becomes operational. All requests will be reviewed jointly by County EDP staff, program and fiscal staff as it is done under the current process.

If you have any questions about this policy or about the process for requesting approval to claim for development activities, please contact your county's representative in the County EDP Bureau at 916/445-0180.

Sincerely,



JOE KELLY  
Deputy Director  
Centralized Delivery  
System Project

cc: CWDA